FOURSQUARE CHAPLAINS INTERNATIONAL

INSTITUTIONAL & INDUSTRIAL CHAPLAINS
QUALIFICATIONS, REQUIREMENTS & BENEFITS

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Foursquare Chaplaincy Qualifications/Requirements/Benefits
for Institutional and Industrial Chaplains

1. Foursquare Chaplains International is comprised of ministers (or ministers in training) of the Foursquare Gospel whose ministry is primarily outside the institutional Foursquare Church. Chaplain ministers are associated with either the military chaplaincy or the institutional/industrial chaplaincy.

The institutional and industrial chaplains segments within Foursquare Chaplains International are divided into their perspective divisions as follows: Fire/EMS Chaplains Division, Law Enforcement Chaplains Division, Hospice Chaplains Division, Hospital Chaplains Division, Prison/Jail Chaplains Division, and Specialized (all other non-military chaplains) Chaplains Division. The last division includes, but is not limited to, industrial, corporate, educational, legislative, sports and other such "individualized" chaplaincies. These areas of chaplaincy serve as a guideline to the types of chaplaincy venues available.

2. Institutional/Industrial Chaplaincy

Three segments guide the Institutional/Industrial Chaplains Divisions within Foursquare Chaplains. They are as follows: qualifications, requirements and benefits.

a. Qualifications for ecclesiastical endorsement as a Foursquare institutional/industrial chaplain:

1). Meet all employer requirements.
2). Working toward requirements of certifying agency.
3). Foursquare ministerial license (U.S. License or Ordination). If license is U.S. License, applicant should have dual appointments whenever feasible:
   a. An appointment to a chaplaincy position.
   b. An appointment in a local Foursquare church (pastoral mentoring is encouraged to enhance ministry skills).
4). Written letter of recommendation from pastor. If applicant is a senior pastor, the letter would come from their geographical Divisional Superintendent or District Supervisor.
5). Attendance at a local Foursquare church. If attendance is not possible, the applicant must work with the endorser to approve a plan integrating them into Foursquare and chaplaincy families.
6). Brief bio (at least half a page) including details like call to ministry and chaplaincy work, and any ministry and chaplaincy experience. Please also include your birthday, spouse’s birthday (if applicable) and anniversary (if applicable).
7). Recent picture (a headshot of professional quality)
8). Interview with the Chaplaincy Coordinator or Endorser of applicant’s type of chaplaincy with subsequent approval by the Director.

NOTE: A Foursquare Provisional Endorsement may be granted to institutional/industrial chaplains who do not meet the tenure nor educational requirements for licensing, but
whose employers require an endorsement as a condition of employment. A chaplain given this type of “provisional endorsement” has six months to meet the normal requirement standards.

b. Requirements for Ecclesiastically Endorsed Chaplains

1). Participation in annual chaplain activities as prescribed.
2). Participation in Foursquare International Conventions as prescribed.
3). Participation in a local Foursquare Church when possible.
4). Involvement in the geographical Foursquare district or division where they serve.
5). Accountability to their Chaplaincy Coordinator, Endorser and Director.
6). Submission of quarterly Chaplain Ministry Reports (CMR).
7). Participation in the Foursquare Chaplains Tithe Fund (tithe is on income from chaplaincy positions only). With the approval of the Endorser, tithe from chaplaincy positions may be divided (up to 50% of tithe) between this fund and the local church which the chaplain attends. If not tithing, an annual donation of $25 to the Foursquare Chaplains Tithe Fund is requested (unless serving as a senior pastor).
8). Fulfilling the Foursquare Bylaws in doctrine, lifestyle and relationship with the greater body of Foursquare.

c. Benefits for Ecclesiastically Endorsed Chaplains

1). Consultation, training venues, covering, accountability, fellowship.
2). Record keeping and letters of ecclesiastical endorsement between The Foursquare Church and civilian institutions.
3). Portion of Foursquare International Convention expenses (registration, hotel & transportation) paid based on a percentage of amount given to the Foursquare Chaplains Tithe Fund.
4). Registration paid to annual Foursquare Chaplains Conference if tithing to Foursquare Chaplains Tithe Fund (see #3 above).
5). Rightful standing in the Foursquare Church, with representation on the Foursquare Cabinet, Executive Council, and License and Ethics Committees.

We welcome your feedback to this brochure. You can do so by sending your questions, concerns and comments to chaplains@foursquare.org.